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From the Desk of the Principal

Dear Parents and Newcomers,

“Better light a candle than curse the darkness”

I feel immensely inspired to express that Lakhipur ITI has laid significant contributions across training, mentoring and developing hundreds and hundreds of trainees so far. Today, our trainees are at the crossroads of success, anticipating patiently towards receiving employment opportunities from related industry/ sectors.



The state has witnessed tremendous awareness among high school pass out and diploma holders of a promising career one could develop from an ITI. With an affordable range of fees and competent strength of trainers, one finds technical education suitable and feasible as it is inclusively dedicated towards the development of the modern day youth.

The youth and the nation today are facing unprecedented challenges in the form of pandemic. In this context, security and safety is a parallel string of priority alongside their career development. To balance this rationale, digital learning has been at the forefront of our academic affairs today. Our digital classrooms are enabled with responsive front-end management, prompt grievance redressal mechanisms, and fine skills up gradation.

Lakhipur ITI nurtures the essence of growth in education and its holistic approach focuses on the overall development of its students. It is never too late to start afresh and set a pathway for a future that's prosperous and fulfilling. We're here to upgrade you with skills and learning that lasts a lifetime. So, let's proceed and make this journey worth inspiring.

With Best wishes for a better career

Regards,
Moniruz zaman
Principal
Lakhipur Pvt Industrial Training Institute

From The Desk of The Vice Principal

Dear Parents & Learners,

"A new journey is to be started. A new promise is to be fulfilled and a new page is to be written."

I represent a community where learning and growth is at the heart of everything we commit and do. Today, the young born institute has been progressing steadily with decent performances of trainees so far. With significant scores in the national level trade examinations held recently, our first batch of trainees have registered a distinctive record for themselves. Today, they are ready to be employed and live a life that's much secure and meaningful.



In the wake of this pandemic, we have been fulfilling our short and long term goals in complete progression. Our valued instructors have been instrumental in conducting online classroom sessions with a committed focus into e-learning. Regular tracking, doubt clearances, engaging assignments, and end-to-end monitoring are some of the core practices that my team and I have been bringing to fruition.

We've been mastering this art of e-learning while preparing ourselves for the start of the fresh session with the upcoming batches of trainees shortly. With the shifting of the present scenario to its uniformity, we expect to start our traditional classroom sessions sooner.

Being at this eminent institution is an unfolding opportunity for you. We are a team of modern day thinkers, planners, collaborators, and decision makers who work dedicatedly towards the fulfillment of a purpose. We've been diligently striving to champion young minds with ideas, not egos, a process that rewards their potential with a difference.

We'll change you, we'll transform you, and you just might change the world.

Sincere Regards

Lilyma khatun
Vice-Principal

Lakhipur Pvt Industrial Training Institute ,Goalpara
Assam

Introduction

We are a skills and industry focused training and development institute located at the suburbs of Goalpara town. Our core beliefs are centered into developing every trainee into a full-fledged employable professional. In the face of these adverse times, we have re-aligned our goals and operations with a central aim of providing quality skills development training and learning to the trainees.

Till now, we have launched trades including Fitter, and Electrician with a dynamic infrastructural support and environment. The institutional area hosts three sizeable workshops with present day machineries and tools. Our instructors are in direct contact with the trainees, supervising their academic development, putting concepts on their fingertips. There are no artificialities in the context of learning and mentoring as we believe in initiating and improvising these key processes like trainee engagement, quality of teaching and employee growth..

Mission and Vision

Mission

To train the unemployed youth with government schemes backed skill development programs that can help them to be self-employed or work in the industry landscape at large. Our goals are directed towards strengthening the employability of the youth in the ever changing professional landscape.

Vision

We believe in creating exceptionally skilled technicians in fine orientation with learning standards, campus infrastructure and workforce demands. We aspire to be a distinguished institute with a lasting impact on industrial training and development.

Admission Process

The Trainees Will Be Selected On The Basis Of Their Marks Merit & Percentage % Obtained At The 10th standards As Well As Performance In The Personal Interview.

Admission to the starts from every year in 1st June, July & August new session.

Note

- ❖ Candidate must have minimum age of 14 years.
- ❖ Qualification: Passed 10th class examination under 10+2 system of education or its equivalent (.Candidate must have qualified 10th. OR 12th)
- ❖ Selection will be made based on Merit in the qualifying exam and/or Entrance test.
- ❖ 30% seats are reserved for female candidates.
- ❖ 3% seats are reserved for handicapped candidate but fit to undergo required training.
- ❖ Subject Science & Mathematics common

List of Documents

- ❖ **HSLC All Certificate**
- ❖ **HS All Certificate**
- ❖ **Cast Certificate For Sc, St & Obc Candidates**
- ❖ **Adhere Card**
- ❖ **Income Certificate**
- ❖ **Latest Passport Size Photograph**
- ❖ **Higher Education Student P.R.C**
- ❖ **Original and Xerox Copy**

Courses

Courses, Institutes and intake capacity for admission to various trades under SCVT / Non SCVT are given below

Sl. No.	Trades	Minimum Educational Qualification	Duration	Lakhipur, GLP (SCVT Affiliated 2019) GOVT SEAT
1.	Electrician	HSLC Passed/ 10th Passed	2 Year	40
2.	Fitter	HSLC Passed/ 10th Passed	2 Year	40
3.	COPA	HS Passed/ 12th Passed	1 Year	

Electrician 2YEAR



ITI electrician is a two years classroom and workshop oriented professional course. This invaluable course up skills trainees on many types of electrical wiring and equipment. Designed primarily for residential, commercial, and industrial works, ITI electricians upon completing their course turn out to be efficient technicians handling wiring, home appliances, electrical machines, lighting, electrical installations, and much more. Overall, they are imparted with skill based knowledge on electrical equipment, wiring safety for field works, and other technical details. The course thus aims at developing a skilled manpower of qualified and certified electricians in India.

Fitter 2YEAR

This two years classroom and workshop-based course mentor's trainees on machining concepts including fittings of various forms like plumbing, welding, and black smithing. They are exceptionally trained on orientation, functioning and applications of lathes. Alongside these, drilling and sheet metal works are some of the miscellaneous subject matters that are in use. With the assistance of skill based learning, trainees are enabled in managing sophisticated mechanical systems that are either automated or require manual interference. So, with time, they become masters in developing and assembling mechanical systems.



Computer Courses

Courses, Institutes and intake capacity for admission are given below

Sl. No.	Trades	Minimum Educational Qualification	Duration	Lakhipur, GLP (SCVT Affiliated 2019) GOVT SEAT
1.	PGDCA	HSLC Passed/ 10th Passed	1 Year	
2.	ADCA	HSLC Passed/ 10th Passed	1 Year	
3.	DCA	HSLC Passed/ 10th Passed	6 Months	
4.	HARDWARE & NETWORKING	HSLC Passed/ 10th Passed	6 Months	
5.	CCA & DTP	HSLC Passed/ 10th Passed	6 Months	

(PGDCA)

Post Graduate Diploma In Computer Application

Duration : 12 Months

Fundamentals of computer, introduction of computer hardware classification of software, ms office 2003/2007 (word ,excel, power point ,access) adobe PageMaker ,Photoshop, Corel draw, leap office (English & assumes) html(web page designing),tally 9.0/9.2 programming with c & c++ hardware basic, multimedia & internet



(ADCA)

Advance diploma in Computer Application

Duration : 12 Months

Fundamentals of computer, introduction of computer hardware classification of software, ms office 2003/2007 (word ,excel, power point ,access) adobe PageMaker ,Photoshop, Corel draw, leap office (English & assumes) html(web page designing),tally 9.0/9.2 programming with c & c++ hardware basic, multimedia & internet

(DCA)

Diploma In Computer Application

Duration : 6Months

Fundamentals Of Computer, Introduction Of Computer MS Office 2003/2007 (Word ,Excel, Power Point ,Access) Adobe PageMaker ,Photoshop, Corel Draw, Leap Office (English & Assumes) internet

TALLY ERP 9 WITH GST

Duration : 3 Months

Introduction Of Tally Erp 9 With Gst ,Import/Export,Bank Calculation ,Interest Calculation ,Gst Service

(DTP)

Desk Top Publishing

Duration : 3 Months

Fundamentals Of Computer, Introduction Of Computer MS Office 2003/2007 (Word ,Excel, Power Point ,Access)

(CCA)

Certificate Computer Application

Duration : 3 Months

Fundamentals Of Computer, Introduction Of Computer MS Office 2003/2007 (Word ,Excel, Power Point ,Access) And Photoshop basic.

Hardware & Networking

Duration : 3 Months

Fundamentals Of Computer, concept of pc assembling, identification of hardware component, computing formatting, software installation ,hardware troubleshooting, net working with TCP / IP ,peer to peer (basic)

Instructor's/ Faculty

Lakhipur Industrial Training Institute has highly committed, dynamic and well trained professional set of Instructors who does handholding of each and every Trainees and mentors them.

General Rules and Regulations

1. It is mandatory for every trainee to maintain a practical notebook for maintenance of day-to-day workshop task records
2. Tools and equipment have to be operated carefully. In case of any unforeseen damages, fine shall be imposed from the respective trainee in accordance to rules
3. Unauthorized absence from any examination without justifiable reasons shall be considered as serious breach of discipline
4. A minimum of eighty percentage attendance is considered as a necessary benchmark for appearing at the yearly examinations
5. Every decision shall be put to force upon valid enquiry and investigations.
6. Identity card issued by the institution has to be put on by every trainee on a day-to-day basis
7. After admission, original certificates will be retained by academy and will be returned only after successful completion of course.
8. Use of tobacco intoxicants inside the institutional premises is severely banned if found guilty of involvement, the trainee shall be imposed with fine and appropriate administrative measures.

Fees Payment Guidelines

Parents and Trainees are required to obey the institution management guidelines from time to time.

- The Admission Fess Have To Be Paid At Once Without Any Installment System Before The Start Of Session Within The Provided Time And Date Slots
- In case, the parent of the respective trainee wants to pay the admission fees in installments, he/she has to pay the amount strictly within the extended time and date slot
- Upon failing to pay the admission fees in the extended date and time slot, five percent late surcharge shall be imposed on the total admission fee
- The course fees can be paid through installments - either monthly, quarterly, or through onetime payment
- Trainees choosing the monthly payment mode shall pay the installment before the tenth day of the corresponding month. Fees defaulters shall pay the fees of the previous month within tenth day of the ongoing month with a five percent surcharge.

- Limited period relaxation for fees payment shall only be considered on genuine grounds like emergency financial crisis, medical treatment emergency, and related affairs.
- Apart from these guidelines, the management is liable to enforce decisions on the basis of occurring situations and events or incidents

Every parent and trainee are firmly requested to deposit the fees within the confined time limit and free themselves from unwanted administrative consequences. This shall help preserve mutual respect and harmony among everyone.

Special Note - Upon finding irregularities in fees payment, the management is liable to enforce decisions that may seem inappropriate. It can result in cancellation of examination admit cards, debarring from ongoing academic

sessions, and other forms of disciplinary measures. In this context, each and every trainee and parent are requested to pay the fees on time.

Dress Code

BOYS

Deep Sky Blue shirt with institute logo. Navy blue trousers with black belt White socks with Black Ladder Shoes

Tie Dark blue Apron with institute logo for workshop

Institute T-Shirt

GIRLS

Deep Sky Blue Kurta with institute logo Navy blue Payjama White socks Shoes (Black)

Dark blue Apron with institute logo for workshop , Institute T-Shirt Law And Order

Any disputes will be entertained under the jurisdiction of Guwahati High Court

Transport

Lakhipur ITI has its own buses for trainees and staffs.

Library

The institution library is filled with latest academic books of knowledge and latest industry trends. Alongside these, trainees can inspire themselves by reading through the autobiographies of great men and women who have set a legacy into their respective fields of work. It is further augmented with the presence of weekly journals, national magazines, and newspapers.



First Aid

We provide emergency first aid 24x7 to the trainees and all staff of the institute.



Computer Lab

Our institute has set up a new State of art Computer lab for the use of the students. The newly furnished and well-equipped



Computer lab has advanced infrastructure in terms of hardware and software which cater to the requirements of the students, teachers and the curriculum... IT tools and technologies and their related developments.

Biometric Attendance & CCTV Camera



Hostel Available Boys & Girls Separately



Sports facilities

Sport is not just an act but a way to keep the mind refresh and Sports: Indore & outdoor games Co-curriculum Activity: Music, Bakery, Gardening, Cricket, Football, Chess, Volleyball, and Carrom are some of the core games that we organize and manage at large Event management & Photographer

Lakhipur S.C.V.T Affiliated Campus

@Total Land: 1.07 Acres @Total Built Up Area: 180000 Sq ft. @Electricity: 17 KVA @ Tools & Machinery: As per N.C.V.T norms @

Trainee Excellence Award

This Academic based award is designed with sole emphasis on the trade skills learning and development.

Employment Assistance major requirement job & Apprenticeship training facility

We have established alliances with these public sector organizations alongside many non-government or private employers. Here they are:

1. Indian Oil
2. Oil and Natural Gas Corporation (ONGC)
3. HCL
4. Neepco
5. North East Frontier Railway
6. APDCL
7. ISRO
8. DRDO
9. Indian Army, Navy, Air Craft
10. PGCIL
11. Assam Rifle etc. more than 300 Govt. Department

Major Recruiters of our students:



OIL INDIA LIMITED, NF RAILWAY, ONGC, NRL, POWER GRID, NEEPCO, PHE, IOCL, AIRPORT AUTHORITY OF INDIA, PWD, HYUNDAI, HONDA, TVS, HERO, WIPRO, HCL ETC.

What is ITI?

Ans: The full form of ITI is Industrial Training Institute. The very meaning of ITI is that it is a kind of Training Providing Institute in technical field catering the needs of Industries.

Benefits of ITI training?

After completion of ITI training a trainee can:

- ITI Equivalent Science 12 Pass (PCBM)
- ITI Pass out student NEET, JEE, B. Tech, B.Sc., D&B Pharmacy all exam. & admission কৰিব পাৰিব।
- be able to prosecute diploma education.
- be able to undergo Apprenticeship Training.
- be able to be self employed
- be able to get employment in Govt Job & Private industrial sectors.



ITI Pass out student Issue of Certificate Govt. of Assam



Sl. No. SC/ENG/.....

DIRECTOR OF EMPLOYMENT & CRAFTSMEN TRAINING **PROVISIONAL TRADE CERTIFICATE** (ENGINEERING TRADE)

Shri/Shrimati/Kumari..... Roll No.
Son/Wife/Doughter of Shri.....
Having complete the Course of Tarning at INDUSTRIAL TRAINING INSTITUTE
..... and passed the prescribed trade test
in the trade of held in the month
of is awarded this certificate
provisionally.

The trade certificate will be issues by the state council of vocational training
period of training:- From to
CHARACTER.....

TRADE TEST MARKS

SUBJECT	MAX MARKS	MARKS OBTAINED
1. Practical		
2. Trade Theory		
3. Workshop Calculation & Science		
4. Engineering Drawing		
5. Employability Skill		
Total-		

-----Marks Details Overleaf-----

Date of Birth as recorded in the School Certificate
Full Signature of the Certificate Holder
Date :

Prepared by *Subi*

Checked by *CV*



Signature of the
Head of the Institute
with seal

Countersigned

Principal
Industrial Training Institute
Goalpara (Assam)



Secretary,
State Council for Vocational Training,
Assam, Guwahati.

AGP-317/19/PTC/ENG-7000

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